

SANDY POINT HAMLET

Bay Representatives Meeting					
Dec 14, 2025		1:00 p.m.		112 Pine Bay/Virtual via Zoom	
Meeting called by	Chair Pat Toner				
Recording Secretary	Nicole Smith				
Attendees	Mike Caldwell, Lach Russell, Pam Quiring, Rob Mills, Allan Ingram				
Regrets	Barb Gauthier				
Agenda Topic 1					
	Chair’s Greeting – Welcome				
Conclusions	Chair P. Toner called the meeting to order at 1:04 p.m.				
Agenda Topic 2					
		Bay Representative Meeting Minutes			
Motion No.	Action Items		Movers	Outcome	
0022	That the Sandy Point Hamlet Board approves the Bay Representative Meeting Minutes dated Sept 1, 2025, approved as read.		M. Caldwell A. Ingram	CARRIED	
Agenda Topic 3					
	Business Arising from last meeting			Action	
Discussion	<ul style="list-style-type: none">Emergency Response Plan. We were joined by Patrick Reid (RM Emergency Response Coordinator) and Keith Craig (St. Walburg Fire Chief) to discuss our Emergency Response Plan. Patrick is here to help us manage how the information flows between the RM and residents in case of an emergency. An Emergency Response Plan can be 1-2 pages, Patrick will come to the hamlet in the new year to assess our access sites and muster points etc. Keith would also like to do a walkthrough to assess how to prep for an emergency. Access to a water source would be priority.Aspen Bay beach access pathway – Invoices have been submitted and approvedFiresmart workbee was well attended and should be an annual eventCommunications Board is a work in progressSpruce Bay Drainage – documents have been sent to board members and no new info at this timeCommunity Assets – Need ideas for future plans for hamlet. Some current ideas are Bathroom/Shower/Meeting Area at beach, beach improvement, Spruce/Elm drainage, lot purchase for hamlet use, fenced compound, beach walkway, Marie Hanson walkway, natural gas service, playground, road access to water for emergency use			<div>Info</div> <div>Info Info Lach Rob</div> <div>Info</div>	

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Agenda Topic 4

	New Business	Action
	<ul style="list-style-type: none">• Emergency Response plan info given by Patrick/Keith today• Disclosure Statements need to be done by Nicole/Pat• Semi-annual RM Meeting update – There are only 3 board members required by RM and there is an option for provisions for costs of services rendered for snow/tree/earth removal	Info Nicole/Pat Info

Agenda Topic 5

	Open Forum
Discussion	<ul style="list-style-type: none">• Hamlet Budget is due in March – please send budget ideas/expenses to Lach• Next meeting March 21, 2026 at 10:00am at Pat's 112 Pine Bay
	Chair P. Toner adjourned the meeting at 1:46 p.m.